

# UBC DEPARTMENT OF EDUCATION AND TRAINING

# FOREMAN TRAINING PROGRAM: BUILDING A SOLID FOUNDATION



## Who is Eligible?

The Foreman Training Program: Building a Solid Foundation is for UBC members who have worked as a foreman a minimum of nine months. Participation must be sponsored by supporting contractors. All requests for participation are coordinated through that member's District Vice-President's office.

Participants of this program learn the importance of productivity and develop plans to improve performance on the job following their training. Upon completion of the Foreman Training Program, members have a greater understanding of their role and what it takes to be successful in that position.

This program looks at the leadership role of the foreman as a planner, communicator, production manager, crew supervisor, and problem solver. Each of these responsibilities is examined in relation to the process of running the three main phases of a project: pre-job/job start-up, peak construction, and project close-out. Numerous tools, tips and techniques are provided for use as reference back home.

The Foreman Training Program is a four-day, highly interactive and activity-based program. An actual project is used from start to finish to allow participants the opportunity to practice applying the skills being learned.

## The Foreman Training Program includes:

- The Role of the Foreman
- Foreman as Manager/Leader
- Major Responsibilities of a Foreman
- Foreman as Planner
- Foreman as Production Manager
- Foreman as Communicator
- Foreman as Crew Supervisor
- Foreman as Problem Solver
- Back Home Planning

